

Govt. Kirti College Nial-Patran(Patiala)

Meeting of IQAC (Date:-5-11-2022)


Agenda:-

A. To Discuss the institute's preparedness for NEP 2020 including its various attributes as given below:-

1. Multidisciplinary education and institutional preparedness.
2. Academic bank of credit and institutional preparedness
3. Multiple entry and exit system
4. NHQEF and credit framework for undergraduate courses
5. Institutional preparedness and views on digital learning
6. Industry institute collaboration
7. Academic research and internationalization of higher education
8. Indian knowledge system and institutional preparedness for introducing Indian knowledge system.
9. Institutional efforts to promote employability-institutional road map.
10. Quality roadmap of the institution.

B. To constitute institution innovation Council.

C. Other issues to be discussed include preparation of SSR and Submission of IIQA.


Principal
05/11/22
Govt. Kirti College
Nial-Patran (P)

Second Meeting of IQAC (Date:-03-12-2022)

Agenda:-

1. To discuss about the status of submitted AQARs.
2. To plan for the submission of IIQA and SSR .
3. To formulate the required committees for the preparation of SSR.

Minutes:-

1. It is discussed that the AQAR 2021-22 has been submitted on 01-12-2022. If any query is received from NAAC, it will be addressed accordingly.
2. It is decided that IIQA and SSR will be submitted by 31st Jan.2023.
3. Seven different committees have been formed (one for each criterion) to ensure the timely procurement of all the required record/details etc. So that the SSR can be submitted in time.

The following members participated in the meeting:-

Chairperson:-

Principal Amarjit Singh

Coordinator :-

Ramanjeet Kaur

Assistant Co-ordinator:-

Prof.Sanjeev Kumar

Members:-

Dr. Anurag

Dr. Gurjit Singh

Dr.Jaswinder Sharma

Prof. Meenu Gaur

Prof. Varinder Kaur

Prof Jatinder Singh

Prof.Manoj kumar

Prof Jagdish Singh

Alumni

Ms. Manjeet Kaur

Student

Gurleen Kaur

Senior Administrative Officials

Mr.Harpreet Singh

Mr.Hatinderpal Singh

Govt. Kirti College Nial-Patran (Patiala)

Monthly Meeting of IQAC (Date:-10-01-2023)

Agenda:-

1. To discuss about the registration of students on Academic Bank of Credits portal.
2. To review the preparation of SSR and plan for its timely accomplishment.
3. To discuss the Skill oriented courses which can be started in the college.

Minutes:-

1. It is decided that all the tutors will make sure that the students of their respective groups are registered on ABC. A Google form is circulated in the college Telegram group to get information about the students who have already registered on ABC.
2. It is decided that the college will fill all the quantitative data regarding SSR in Mock SSR on NAAC portal. All the work related to SSR will be finished as per the deadlines.
3. Among all the courses suggested by the office of Directorate of Education, Punjab it is decided that three skill oriented courses named as 1. Assistant Chef 2. Social Media Executive 3. IT co-ordinator Technician can be started.

The followings participated in the meeting:-

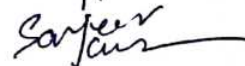
Chairperson: - Amarjit Singh, Principal



Coordinator: - Prof. Ramanjeet Kaur



Assistant Coordinator: - Prof. Sanjeev Kumar



Members:-

Dr. Anurag



Dr. Gurjit Singh

Dr. Jaswinder Sharma

Prof. Meenu Gaur



Prof. Varinder Kaur

Prof. Jatinder Singh



Prof. Manoj kumar *Manoj Kumar*
Prof Jagdish Singh *Jagdish Singh*

Alumini

Ms. Manjeet Kaur *Manjeet*

Student

Gurleen Kaur

Gurleen Kaur
10/11/23

Senior Administrative Officials

Mr. Harpreet Singh *Harpreet*

Mr. Hatinderpal Singh

Others:-

Prof. Maninder Singh *Maninder*

Prof. Manoj Kumar *Manoj Kumar*

Prof. Balkar Singh *Balkar Singh*

Govt. Kirti College Nial-Patran (Patiala)

Monthly Meeting of IQAC (Date:-06-02-2023)


Agenda:-

1. To assess the first draft of SSR and to plan for the preparation of the 2nd draft.
2. To finalize the publication of college magazine 'Kirti'.
3. To chalk out Annual Athletic Meet 2022-23 of the college.
4. To chalk out NSS seven days camp.
5. To make a program for visit to catchment area for enrollment drive for admission in the college for the coming session.
6. To plan for a career counseling session.
7. To discuss about the progress of registration of students on ABC portal.
8. To plan for the extension activities to be carried out by the different departments.
9. To plan for the annual report 2022-23.

Minutes:-

1. The college has submitted the 1st draft of SSR on 2-2-2023. It is decided that the templates and the supporting documents for the 2nd draft of SSR will be prepared by the committee.
2. It is discussed that college magazine is in the press and likely to be published.
3. The athletic meet for the session 2022-23 is to be planed before the mid of March 2023.
4. It is decided that NSS seven days camp will organized as soon as the college receives grant from NSS department Punjabi University Patiala.
5. Different teams have been formulated by assigning different zones of catchment area for enrollment drive.
6. It is decided that a career counseling session by VISHESH Computer Education Society will be organized by the career counseling cell of the college.
7. It was told by different tutors that more the 500 students have registered on ABC portal.
8. All the departments are directed to plan for their extension activities.
9. All the departments are advised to submit their departmental report and prepare departmental record of last 5 years for NAAC.




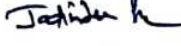
The followings participated in the meeting:-

Chairperson: - Amarjit Singh, Principal 


Coordinator: - Prof. Ramanjeet Kaur 

Assistant Coordinator: - Prof. Sanjeev Kumar 

Members:-

Dr. Anurag
Dr. Gurjit Singh 
Dr. Jaswinder Sharma
Prof. Meenu Gaur 
Prof. Varinder Kaur 
Prof. Jatinder Singh 
Prof. Manoj Kumar
Prof. Jagdish Singh

Alumini

Ms. Manjeet Kaur 

Student

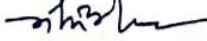
Gurleen Kaur - Gurleen Kaur 
6/2/23

Senior Administrative Officials

Mr. Harpreet Singh 

Mr. Hatinderpal Singh

Others:-

Prof. Maninder Singh 

Prof. Manoj Kumar

Prof. Balkar Singh 

Govt. Kirti College Nial-Patran (Patiala)

Monthly Meeting of IQAC (Date:-04-03-2023)

Agenda:-


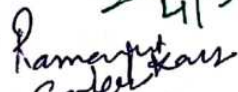

1. To plan for the preparation of the 2nd draft of SSR.
2. To finalize the publication of 'Annual Report of the College 2022'.
3. To chalk out NSS seven days camp.
4. To make a program for a visit of students under the career guidance and counseling activities.
5. To plan for workshops and other career counseling activities for the students.
6. To plan for the first MST of the even semester of session 2022-23.
7. To plan for a training programme for teaching faculty on 'ICT Use'.
8. To chalk out Annual Athletic Meet 2022-23 of the college.

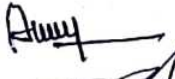

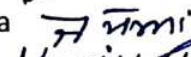
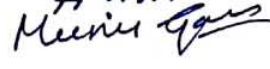
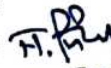
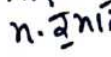
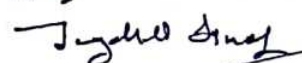
Minutes:-


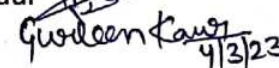
1. The college has submitted the templates on 23-2-2023 and the supporting documents for the 2nd draft of SSR will be prepared by the committee.
2. All the departments are advised to submit their departmental report and prepare departmental record of last 5 years for NAAC.
3. The College has obtained its TAN Certificate. The grand-child subsidiary zero balance account is opened. It is decided that NSS seven days camp will be organized as soon as the college receives grant from NSS department, Punjabi University Patiala.
4. It is planned that one day trip for the students to Science City Kapurthala will be organised by the career guidance and counseling cell of the college.
5. A ten days computer tanning workshop will be organised by the computer science department of the college. Another workshop for career counseling highlighting the career opportunities in different fields for the students will be organised by the career guidance and counseling cell of the college.
6. The registrar office has informed that the first MST of this semester will be conducted during the month of March 2023.

7. An ICT training session for the teaching faculty will be organized by IQAC of the college for providing training to operate the recently purchased interactive panels and equipments for e-content development.
8. The athletic meet for the session 2022-23 is to be planed during the second week of March 2023.

The followings participated in the meeting:-


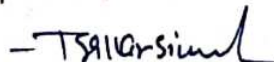
Chairperson: - Amarjit Singh, Principal 
 Coordinator: - Prof. Ramanjeet Kaur 
 Assistant Coordinator: - Prof. Sanjeev Kumar 
 Members:-

Dr. Anurag 
 Dr. Gurjit Singh 
 Dr. Jaswinder Sharma 
 Prof. Meenu Gaur 
 Prof. Varinder Kaur
 Prof. Jatinder Singh 
 Prof. Manoj kumar 
 Prof Jagdish Singh 

Alumini:- Ms. Manjeet Kaur 
 Student:- Gurleen Kaur 
 Senior Administrative Officials

Mr. Harpreet Singh 
 Mr. Hatinderpal Singh

Others:-

Prof. Maninder Singh 
 Prof. Manoj Kumar
 Prof. Balkar Singh 

Govt. Kirti College Nial-Patran (Patiala)

Monthly Meeting of IQAC (Date:-05-04-2023)

Agenda:-

1. To discuss about the submission of the 2nd draft of SSR.
2. To finalize the publication of College Magazine 'KIRTI' for session 2022-23.
3. To plan for the 2nd MST/ Assignment/ Class Test/ Projects of the even semester of session 2022-23.
4. To plan for the extension activities by the different departments.
5. To prepare about the University practical exams of Even Semester session 2022-23.
6. To plan the admission procedure for 2023-24 and to finalize the publication of prospectus 2023-24.

Minutes/ Action Taken:-

1. The college has submitted the 2nd draft of SSR on 03-04-2023 and the changes will be made as per the suggestion given by the mentor.
2. All the incharges of different activities are advised to submit their activity reports of last 5 years for NAAC.
3. NSS 7day camp was organized from 15-03-2023 to 21-03-2023 in the village Nial and the report has been submitted to NSS Department Punjabi University Patiala.
4. One day trip for the students to Science City Kapurthala was organised by the career guidance and counseling cell of the college on 10-03-2023 and 120 students got benefited through it. Another one day trip to G20 festival at Khalsa College Amritsar was organized for 56 students on 17-03-2023.
5. A 7 days computer training workshop has been organized by the computer science department of the college from 13-3-2023 to 20-03-2023. Three resource persons from different institutes were invited for this workshop.
6. First MST of the Semester was scheduled from 28-03-2023 to 06-04-2023.
7. Annual Athletic meet was held on 16-03-2023 and the physical education department is told to submit its report.

8. The publication of College Magazine 'KIRTI' for session 2022-23 will be finalized in the month of April 2023.
9. The 2nd MST/ Assignment/ Class Test/ Projects of the even semester of session 2022-23 will be taken during the 3rd week of this month.
10. Every department is advised to arrange extension lectures as well as other co-academic activities.
11. All the concern teachers are asked to make the necessary arrangements for the University practical exams of Even Semester session 2022-23.
12. Prospectus will be finalized by the committee.

The followings participated in the meeting:-

Chairperson: - Amarjit Singh, Principal - *Amarjit Singh* 05/4/23.

Coordinator: - Prof. Ramanjeet Kaur *Ramanjeet Kaur*

Assistant Coordinator: - Prof. Sanjeev Kumar *Sanjeev Kumar*

Members:-

Dr. Anurag *Anurag*

Dr. Gurjit Singh

Dr. Jaswinder Sharma *Jaswinder Sharma*

Prof. Meenu Gaur *Meenu Gaur*

Prof. Varinder Kaur *Varinder Kaur*

Prof. Jatinder Singh *Jatinder Singh*

Prof. Manoj Kumar *Manoj Kumar*

Prof. Jagdish Singh *Jagdish Singh*

Alumini

Ms. Manjeet Kaur *Manjeet Kaur*

Student

Gurleen Kaur *Gurleen Kaur* 5/4/23

Senior Administrative Officials

Mr. Harpreet Singh *Harpreet Singh*

Mr. Hatinderpal Singh

Others:-

Prof. Maninder Singh *Maninder Singh*

Prof. Balkar Singh *Balkar Singh*

Govt. Kirti College Nial-Patran (Patiala)

Monthly Meeting of IQAC (Date:-05-05--2023)

Agenda:-

1. To finalize the publication of Prospectus 2023-24.
2. To discuss about the 2nd MST of even semesters.
3. To discuss about the updation of online admission portal for next session.
4. To discuss about the uploading of practical awards on university portal.
5. To plan for school visits with an aim to increase enrollment at the entry level.
6. To Discuss about the preparation of examination centers for final exams.
7. Purchase of led Panel for Library and digitalization of Libaray.

Minutes/ Action Taken:-

1. It is told by the convener of prospectus 2023-24 committee that the prospectus will be published before 15th of May.
2. All the staff members have been told to submit the MST result to the registrar office.
3. It is informed by the admission committee convener that the changes needed to be made in online admission portal have been explained to the portal designer.
4. All the departments have been directed to follow the timeline given by the University for uploading their practical exam awards on the university portal.
5. Various teams have been formulated to visit the senior secondary schools in surrounding areas to address the students, thus making them convinced to take admission in the college.
6. Directions are given to the officials in-charges of the examination to make the required arrangements for the coming university exams.
7. LED will be purchased through GEM and QR code will be generate for books.

The followings participated in the meeting:-

Chairperson: - Amarjit Singh, Principal

Coordinator: - Prof. Ramanjeet Kaur

Assistant Coordinator: - Prof. Sanjeev Kumar

Members:-

Dr. Anurag

Dr. Gurjit Singh

Dr. Jaswinder Sharma

Prof. Meenu Gaur

Prof. Varinder Kaur

Prof Jatinder Singh

Jatinder

Prof. Manoj kumar (English)

Manoj Kumar

Prof Jagdish Singh

Jagdish Singh

Alumini

Ms. Manjeet Kaur

Manjeet

Student

Gurleen Kaur

Gurleen Kaur
5/5/23

Senior Administrative Officials

Mr. Harpreet Singh

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Others:-

Prof. Neha Bansal

Prof. Balkar Singh

Balkar Singh

Prof. Manoj Kumar

Manoj

Prof. Ameeta

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The followings participated in the meeting:-

Chairperson: - Amarjit Singh, Principal

Amarjit Singh
03/06/23

Coordinator: - Prof. Ramanjeet Kaur

Ramanjeet Kaur
Sanjeev Kumar

Assistant Coordinator: - Prof. Sanjeev Kumar

Members:-

Dr. Anurag

Anurag
3/6/23

Dr. Gurjit Singh

Prof. Jatinder Singh

Prof. Jagdish Singh

Jatinder Singh
Jagdish Singh

Alumini

Ms. Manjeet Kaur

Manjeet Kaur

Student

Gurleen Kaur

Gurleen Kaur
03/6/23

Senior Administrative Officials

Mr. Harpreet Singh

Harpreet Singh

Others:-

Prof. Maninder Singh

Prof. Balkar Singh

Prof. Sandeep Kaur

Prof. Manoj Kumar (Computer)

Maninder Singh
Balkar Singh
Sandeep Kaur
Manoj Kumar

Govt. Kirti College Nial-Patran (Patiala)

Monthly Meeting of IQAC (Date:-03-06-2023)

Agenda:-

1. To finalize the submission of IIQA.
2. To formulate the college academic and co-academic calendar 2023-24.
3. To review the ongoing admission process.
4. To review the uploading of practical awards and internal assessment on university portal.
5. To review the school visits with an aim to increase enrollment at the entry level.
6. To discuss about the internship of students through NSS.
7. To plan for the extension activities.

Minutes/ Action Taken:-

1. It is decided that IIQA will be submitted before 10th of May 2023.
2. It is decided that college academic and co-academic calendar 2023-24 will be formulated by taking due care of University academic calendar, annual NSS calendar and Guidelines of Directorate of higher education, Govt. of India, Govt. of Punjab and UGC. The sports club and Youth club are advised to plan activity calendar for the same year.
3. It is informed by the admission committee convener that the registration process of student for admission has began in the college and some students have already registered on portal. Help desk is placed for guiding the students.
4. All the departments have successfully uploaded the internal assessment and practical awards on portal.
5. The teams of teachers have visited the senior secondary school Ghagga, Shutrana, Kakrala, Patran, Khanouri etc. Students data has been collected for the admission counseling of the students.
6. NSS program officers have registered on YUVA portal launched by Govt. of India and volunteers are asked to register for internship.
7. NSS, NCC, Eco club, Red ribbon club and physical education department are directed to plan for yoga day, environment day, world blood donor day, reading day etc.